



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, MARCH 15, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: Manager, Attorney, Engineer, Clerk/Treasurer and Public Works Superintendent.

3. PUBLIC HEARING:

a) Public hearing relating to the 2021 Annual Report on Stormwater Permit (Selle, City Engineer/Director of Public Works)

President Scherer opened the Public Hearing and after three calls, closed without comments.

4. PUBLIC COMMENT - NONE

5. CONSENT AGENDA:

- a) Review and possible action relating to the minutes of the March 1, 2022 regular City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- b) Review and possible action relating to the minutes of the March 8, 2022 Plan Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)*
- c) Review and possible action relating to building, plumbing, and electrical permit report for February 2022 (Juarez, Building Inspector)*
- d) Review and possible action relating to the City Clerk-issued License and Permit Report for February 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- e) City Sewer, Water, and Stormwater Utility Financial Statements as of January 31, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- f) City Sewer, Water, and Stormwater Utility Financial Statements as of February 28, 2022 (Ebbert, Clerk/Treasurer/Finance Director)*
- g) Review and possible action on the Generals Baseball 6 month beer application (Ebbert, Clerk/Treasurer/Finance Director)*
- h) Review and possible action on the Lions Concession 6 month beer application (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Hartwick moved, seconded by Cm. Becker to approve the Consent Agenda as listed, items 5.a. through 5.h.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS:

- a. *A proclamation celebrating Jessica Sharp of Fort Atkinson on earning the Girl Scout Gold Award and proclaiming March 16, 2022 as “Gold Award Girl Scout Jessica Sharp Day” in the City of Fort Atkinson (LeMire, City Manager)*

Cm. Hartwick moved, seconded by Cm. Becker to approve the proclamation recognizing Jessica Sharp of Fort Atkinson on earning the Girl Scout Gold Award and proclaiming March 16, 2022 as “Gold Award Girl Scout Jessica Sharp Day” in the City of Fort Atkinson. Motion carried.

- b. *A proclamation celebrating Elee Sharp of Fort Atkinson on earning the Girl Scout Gold Award and proclaiming March 17, 2022 as “Gold Award Girl Scout Elee Sharp Day” in the City of Fort Atkinson (LeMire, City Manager)*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the proclamation recognizing Elee Sharp of Fort Atkinson on earning the Girl Scout Gold Award and proclaiming March 17, 2022 as “Gold Award Girl Scout Elee Sharp Day” in the City of Fort Atkinson. Motion carried.

- c. *A proclamation celebrating Makayla Krueger of Fort Atkinson on earning the Girl Scout Gold Award and proclaiming March 18, 2022 as “Gold Award Girl Scout Makayla Krueger Day” in the City of Fort Atkinson (LeMire, City Manager)*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the proclamation recognizing Makayla Krueger of Fort Atkinson on earning the Girl Scout Gold Award and proclaiming March 18, 2022 as “Gold Award Girl Scout Makayla Krueger Day” in the City of Fort Atkinson. Motion carried.

- d. *A proclamation celebrating Nevaeh Smith of Fort Atkinson on earning the Girl Scout Gold Award and proclaiming March 19, 2022 as “Gold Award Girl Scout Nevaeh Smith Day” in the City of Fort Atkinson (LeMire, City Manager)*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the proclamation recognizing Nevaeh Smith of Fort Atkinson on earning the Girl Scout Gold Award and proclaiming March 19, 2022 as “Gold Award Girl Scout Nevaeh Smith Day” in the City of Fort Atkinson. Motion carried.

7. RESOLUTIONS AND ORDINANCES – NONE

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

City Manager’s Report (LeMire, City Manager)

No action required.

9. UNFINISHED BUSINESS – NONE

10. NEW BUSINESS:

- a) *Review and possible action relating to the 2021 Annual Report on Stormwater Permit (Selle, City Engineer/Director of Public Works)*

Engineer Selle reviewed the annual report which is part of our Phase II MS4 Permit, the City is required to submit an Annual Report on our activities and accomplishments pursuant to the management of stormwater within the municipal boundaries of Fort Atkinson. The Report covers the City’s activities in seven critical areas:

- Public Education and Outreach.
- Public Involvement and Participation.
- Illicit Discharge Detection and Elimination.
- Construction Site Pollution Control.
- Post-construction Stormwater Management.
- Pollution Prevention.
- Storm Sewer Mapping.

Cm. Becker moved, seconded by Cm. Johnson to approve the 2021 Annual Report on Stormwater Permit and authorize proper signatures. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

Cm. Hartwick moved, seconded by Cm. Becker to approve the Verified Claims presented by the Director of Finance and authorize payment. Motion carried.

13. THE CITY COUNCIL MAY CONSIDER A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO STATE STAT. §19.85(1)(E) TO DELIBERATE OR NEGOTIATE THE PURCHASING OF PUBLIC PROPERTIES; THE CITY COUNCIL MAY CONTINUE IN CLOSED SESSION PURSUANT TO STATE STAT. §19.85(1)(E) TO DELIBERATE PUBLIC BUSINESS WITH COMPETITIVE OR BARGAINING IMPLICATIONS [TAXI SERVICE CONTRACT REVIEW]; THE CITY COUNCIL MAY CONTINUE IN CLOSED SESSION PURSUANT TO STATE STAT. §19.85(1)(C) TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY [ANNUAL REVIEW OF THE CITY MANAGER]

Cm. Becker moved, seconded by Cm. Hartwick to adjourn into closed session pursuant to State Stat. §19.85(1)(e) to deliberate or negotiate the purchase of public properties. Further, I move to remain in closed session pursuant to State Stat. §19.85(1)(e) to deliberate public business with competitive or bargaining implications relating to the taxi service contract; and to remain in closed session pursuant to State Stat. §19.85(1)(c) to consider the City Manager's annual performance review. Motion carried.

13. ADJOURNMENT

Cm. Becker moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 9:51 pm.

Respectfully submitted,
Michelle Ebbert
City Clerk/Treasurer/Finance Director